







PERSONAL PROTECTIVE EQUIPMENT (PPE) AND DISINFECTION MATRIX FOR EMORY UNIVERSITY EMPLOYEES





Personnel Type	PPE – Minimum Required	Disinfection Activities	Disinfectant *
Administrative Staff			
Administrative Personnel	 Cloth Face Cover	<ul style="list-style-type: none"> <input type="checkbox"/> Frequently wipe high-touch surfaces during the day and at the end of your work shift (e.g. desk, drawer handles, phone, computer keyboard, mouse). <input type="checkbox"/> Wash your hands for 20 seconds frequently during the day and before you leave to go home. 	Any EPA-registered disinfectant* (e.g. Clorox, Lysol, Sani-Cloth wipes)
University Emergency Personnel			
Police (EPD) Job Activity: Office/Clerical Work, other Duties Performed Alone	 Emory Uniform + Cloth Face Cover	<ul style="list-style-type: none"> <input type="checkbox"/> Frequently wipe high-touch surfaces in office and/or within vehicle during the day and at the end of your work shift (e.g. desk, drawer handles, phone, computer keyboard, mouse, steering wheel, interior of door, buttons). 	Any EPA-registered disinfectant* (e.g. Clorox, Lysol, Sani-Cloth wipes, or approved alternative)
Police (EPD) Job Activity: Duties Performed when <u>Physical Distancing cannot be observed</u> (e.g. apprehension of suspect)	 Emory Uniform, Gloves, Eye Protection + N95	<ul style="list-style-type: none"> <input type="checkbox"/> Wash your hands for 20 seconds frequently during the day and before you leave to go home. 	Any EPA-registered disinfectant* (e.g. Clorox, Lysol, Sani-Cloth wipes, or approved alternative)
Emergency Medical Responders	 Emory Uniform, Gloves, Eye Protection + N95	<ul style="list-style-type: none"> <input type="checkbox"/> Frequently wipe high-touch surfaces in office and/or within vehicle during the day and at the end of your work shift (e.g. desk, drawer handles, phone, computer keyboard, mouse, steering wheel, interior of door, buttons). <input type="checkbox"/> Wash your hands for 20 seconds frequently during the day and before you leave to go home. 	Any EPA-registered disinfectant* (e.g. Clorox, Lysol, Sani-Cloth wipes, or approved alternative)

*Any disinfectant that demonstrate efficacy against 'Human Coronaviruses' can be used.

IMPORTANT NOTES:

- *Liquid disinfectant should not be directly sprayed on surfaces, this could cause aerosolization of surface contaminants. Instead, spray paper towel or cloth until moistened and then wipe the surface.*
- *Additional PPE may be required for specific job activities. Contact EHSO for a risk assessment. 404-727-5922 | ehso@emory.edu*







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Research Laboratories			
Office/Computational Personnel	 Cloth Face Cover	<ul style="list-style-type: none"> ☐ Frequently wipe high-touch surfaces during the day and at the end of your work shift (e.g. desk, drawer handles, phone, computer keyboard, mouse). ☐ Wash your hands for 20 seconds frequently during the day and before you leave to go home. 	Any EPA-registered disinfectant* (e.g. Clorox, Lysol, Sani-Cloth wipes, 70% alcohol solutions)
Laboratory Personnel	 Standard Laboratory PPE + Cloth Face Cover (Use respiratory protection if advised by EHSO due to risk assessment)		
Laboratory Personnel Job Activity: Animal Work performed when <u>Physical Distancing cannot be observed</u> (e.g. 2-person animal surgery)	 Standard Animal Work PPE + Surgical Mask	<ul style="list-style-type: none"> ☐ Frequently wipe high-touch surfaces during the day and at the end of your work shift (e.g. benchtops, equipment handles, door handles, lab phone, computer keyboard, mouse). ☐ Wash your hands for 20 seconds frequently during the day and before you leave to go home. 	Any EPA-registered disinfectant* (e.g. quaternary ammonium, 10% bleach, 70% alcohol solutions, or approved alternatives)
Laboratory Personnel Job Activity: Duties performed when <u>Physical Distancing cannot be observed</u>	 Standard Laboratory PPE + Surgical Mask + Face Shield (Use respiratory protection if advised by EHSO due to risk assessment)		

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IMPORTANT NOTES:

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Campus Services			
Building & Residential Services (BRS) Job Activity: Normal/General Cleaning	 Emory Uniform, Gloves + Cloth Face Cover (Use respiratory protection if advised by EHSO due to risk assessment)	<ul style="list-style-type: none"> <input type="checkbox"/> Frequently wipe high-touch surfaces and equipment during the day and at the end of your work shift (e.g. tools, keys, phone, equipment handles). <input type="checkbox"/> Wash your hands for 20 seconds frequently during the day and before you leave to go home. 	Any EPA-registered disinfectant* (e.g. Clorox, Lysol, 10% bleach, or approved alternative as supplied by supervisor)
Maintenance Personnel Job Activity: Normal/General Maintenance	 Emory Uniform, Gloves + Cloth Face Cover		
Maintenance Personnel Job Activity: Emergency Repair Work of <u>Unoccupied</u> Space (e.g. clogged sink or toilet, water leak, flood)	 Emory Uniform, Gloves, Eye Protection + Surgical Mask, Dust Mask, or Cloth Face Cover	<ul style="list-style-type: none"> <input type="checkbox"/> Frequently wipe high-touch surfaces and equipment during the day and at the end of your work shift (e.g. tools, keys, phone, equipment handles). <input type="checkbox"/> Wash your hands for 20 seconds frequently during the day and before you leave to go home. 	Any EPA-registered disinfectant* (e.g. Clorox, Lysol wipes, or approved alternative as supplied by supervisor)
Maintenance Personnel Job Activity: Emergency Repair Work in Space <u>Occupied by COVID-19 Patient</u> (e.g. clogged sink or toilet, water leak, flood)	 Emory Uniform, Gloves, Eye Protection + N95		

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Campus Life			
<p>ECL Personnel</p> <p>Job Activity: Routine Activities that Permit Physical Distancing</p>	 Cloth Face Cover		
<p>ECL Personnel</p> <p>Job Activity: Custodial and Delivery Activities with No In-Person Contact</p>	 Emory Uniform, Gloves + Cloth Face Cover	<ul style="list-style-type: none"> <input type="checkbox"/> Frequently wipe high-touch surfaces and equipment during the day and at the end of your work shift (e.g. tools, keys, phone, desk, drawer handles, computer keyboard, mouse). <input type="checkbox"/> Wash your hands for 20 seconds frequently during the day and before you leave to go home. 	Any EPA-registered disinfectant* (e.g. Clorox, Lysol wipes, or approved alternative as supplied by supervisor)
<p>ECL Personnel</p> <p>Job Activity: In-Person Activities when <u>Physical Distancing cannot be observed</u> (e.g. wellness/welfare checks, equipment maintenance)</p>	 Gloves, Eye Protection, Surgical Mask + Face Shield		





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TYPE AND INTENDED USE OF FACE COVERINGS / MASKS

Type	 Cloth Face Cover	 Dust Mask	 Surgical Mask	 N95
Description	<ul style="list-style-type: none"> Home-made or commercially manufactured face covering Washable Helps contain wearer's respiratory emissions 	<ul style="list-style-type: none"> Commercially manufactured mask Non-washable Provides comfort from nuisance solid particulates (e.g. dust, grass) Helps contain wearer's respiratory emissions 	<ul style="list-style-type: none"> Commercially manufactured mask Regulated under 21 CFR 878.4040 Creates physical barrier between wearer and immediate environment; <u>Provides droplet protection</u> Helps contain wearer's respiratory emissions 	<ul style="list-style-type: none"> Commercially manufactured mask Regulated by CDC, NIOSH, OSHA, FDA <u>Provides respiratory protection</u> from airborne particles and aerosols Helps contain wearer's respiratory emissions
Intended Use	<ul style="list-style-type: none"> Required when on Campus and in Emory Buildings Required for ingress and egress; not required when working alone in an office Replaced / laundered daily Store in open paper bag to aerate 	<ul style="list-style-type: none"> Approved for personnel with task-specific hazards determined by EHSO 	<ul style="list-style-type: none"> Reserved for healthcare workers and other medical first responders Approved for personnel with task-specific hazards determined by EHSO 	<ul style="list-style-type: none"> Reserved for healthcare workers and other medical first responders Approved for personnel with task-specific hazards determined by EHSO

IMPORTANT NOTES:

- Efforts should be made to conserve PPE while maintaining its integrity for use, during times of critical shortage. Store PPE that can be reused in an open paper bag labeled with first and last name of the wearer. Discontinue use and dispose of PPE that is soiled, damaged, or visibly contaminated. Follow your normal disposal practices; no special disposal method required.
- For questions about PPE conservation – Contact EHSO. 404-727-5922 | ehso@emory.edu