



2027 SEASR Call for New Executive Board (EB) Members

The SEASR Executive Board (EB) is currently accepting applications for highly motivated core directors, administrators, managers, or staff to serve on the Executive Board for a four-year term (June 2026–June 2029).

SEASR is a dynamic ABRF regional chapter that brings together core facility leaders, scientists, and research professionals across the Southeast to connect, collaborate, and advance best practices in research administration and innovative science.

To be eligible to serve on the Executive Board (EB), applicants must be core directors, administrators, managers, or staff based in Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee, or Puerto Rico. All application materials will undergo a comprehensive review by current SEASR EB members. SEASR strongly encourages applications from individuals with diverse educational backgrounds, core facility experience, geographic representation, and research or administrative expertise.

EB Position Description and Expectations: Executive Board (EB) members play a vital role in shaping the SEASR community by helping plan the annual SEASR chapter meeting and supporting other core-centric initiatives that benefit the research community. New EB members are welcomed into the board with the opportunity to serve in less time-intensive roles during their first year (e.g., Secretary, Membership Coordinator, Registration Coordinator), allowing them to become familiar with SEASR operations and board activities. As members gain experience, they are encouraged to take on more leadership-focused roles for the remainder of their term (such as Sponsorship Coordinator-Elect, Treasurer-Elect, or President-Elect). The EB meets bi-monthly throughout the year, with meetings increasing to a weekly cadence from April through June to support annual meeting planning.

Action items identified during meetings are expected to be completed between sessions. All Executive Board members assist with recruiting keynote and session speakers, as well as identifying potential sponsorship opportunities. In addition, all EB members are expected to attend the annual SEASR meeting in person.

Please read the SEASR charter to understand different types roles and responsibilities before applying (<https://seasr.abrf.org/about/seasr-charter/>).

If interested in applying, please submit the following documents to oc@seasr.abrf.org:

1. Current CV/resume or NIH-style biosketch
2. A personal statement outlining any leadership experience and your goals during your service on the SEASR Executive Board (500-word limit).

The application deadline is May 8, 2026.

New EB members will be announced in June 2026. All applicants are notified of the status of their application, regardless of the decision. New EB members are strongly encouraged to attend the 2026 annual meeting in June of 2026 in Atlanta, GA.

All questions can be directed to Dr. Chris Middleton (cmiddleton@augusta.edu).

We look forward to hearing from you!